



Role: Manager

Location: Based at 1176, Cardigan Castle with nationwide travel.

Salary: £22,000 – 26,000 (Commensurate with experience).

Manager Job Purpose:

Works to the proprietor to manage daily restaurant and event activities, including overseeing staff, ensuring service quality, and monitoring ordering and stocking. The role will be based at our flagship premises, 1176 at Cardigan Castle, however Holden's Catering operates nationwide and travel for work will be required.

Assistant Manager Job Duties:

- Take responsibility for the business performance of the restaurant
- Analyse and plan restaurant sales levels and profitability
- Prepare reports at the end of the shift/week, including staff control and sales
- Deliver plans for department sales, profit, and staff development
- Coordinate the operation of the restaurant ensuring that bar and waiting staff are working as a team
- Train, manage and motivate staff
- Respond to customer queries and complaints
- Meet and greet customers, organise table reservations and offer advice about menu and drink choices
- Maintain high standards of quality control, hygiene, and health and safety
- Check stock levels, order supplies and prepare cash drawers and petty cash
- Comply with licensing laws and other legal requirements.

Assistant Manager Skills and Qualifications:

- Proven work experience within restaurants or other food and beverage service environments
- Proven customer service experience as a manager
- Extensive food and beverage (F&B) knowledge, with ability to remember and recall ingredients and dishes to inform customers and wait staff
- Strong leadership, motivational and people skills
- Fluent in both the English and Welsh languages
- Experience of large events such as concerts and weddings would be desirable.

Apply

To apply for this role, please submit your CV and a covering letter to tom@holdenscatering.com.